

LICENSEE AGREEMENT 2009

√ _____ ("Licensee") has agreed to reserve
The Woods Bed and Breakfast facilities for the purpose of holding a private social function on
 _____ ("date(s)"), between the hours of _____ am./pm and _____ am./pm

The Woods will charge \$15.00 per hour per after the contracted closing hour to cover the staff for there extra hours . To be billed after the event.

Cost for the grounds \$4,500.00.

Cost of Banquet room \$600.00 Must be reserved 5 days prior to event.

Total cost of grounds and banquet room \$5,100.00

Cost includes rental of grounds, banquet room, valet parking, 150 plates, 100 glassware, 150 place settings of silverware, choice of linen colors,(Linens are not included for the rehearsal dinner, but they are available at an additional fee) ten 8' tables, 100 chairs, and facility cleanup fee at ***The Woods Bed and Breakfast***. This price also allows the licensee to have the rehearsal dinner at ***The Woods Bed and Breakfast***; however, the dinner must be catered. **The Caterer must be licensed, inspected by the state, and able to show their certificate.** Caterers are responsible for the cleaning of plates, glassware, silverware, cookware and kitchen. Also, the caterer is responsible for the set up of table service and linens and the clearing of all table service.

X _____ If caterer does not do their cleanup, Licensee's will be billed accordingly.

X _____ Licensees is responsible for any broken plates or glassware and will be billed accordingly

(A minimum of 10 rooms must be reserved for two nights.) Room rate is based on two per room, any additional people will be charged according to our web site pricing.

Licensee reserves 10 guest rooms, \$3357.00

Rooms, grounds, and banquet room at a total cost of \$8457.00

for the nights of _____. (9% tax included in the room price.)

Breakfast is included for all guests staying in guest rooms at ***The Woods Bed and Breakfast***.

A \$10.00 per person fee for any additional people wishing to eat breakfast at ***The Woods*** on _____. Breakfast will be served at 9:00 A.M.

Additional fee due five days prior to function.

If catering is furnished by Licensee, a \$3.00 per plate fee will be charged. Number of guests to be served ____ (x \$3.00)= \$ _____. Fee is due five days before function. Caterer chosen by the licensee is _____. If ***The Woods Bed and Breakfast*** provides a caterer, the fee will be \$ _____. Caterer chosen is _____.

Licensee and or caterer will see that all staff working on the grounds are fed. _____ X

Photography shall be the responsibility of the licensee

Musical entertainment (dance band or D. J.) shall be the responsibility of the licensee.

The Woods Bed and Breakfast shall not be responsible for weather conditions. This also means the conditions of the pond. (There have been times of drought that the pond has been low and had algae.)

The Woods Bed and Breakfast shall not be responsible for outdoor flowers, lawn due to inclement weather or seasonal temperatures.

The Woods Bed and Breakfast is strictly a "smoke-free" establishment inside the buildings. Smoking is allowed outside. All butts must be put in designated containers. Any butts on found on grounds must be picked up or fee will be added to the bill.

Decorating is the responsibility of the licensee this includes the folding of all the napkins. No decorating on walls or ceiling allowed in rooms or Banquet room.

Licensee agrees and acknowledges that he/she will use the facilities solely for the purpose of a private social function. All persons attending the function shall be the private guests of the Licensee. No admission fee may be charged by the Licensee to the guests for their attendance. If alcoholic beverages are to be served at this function, Licensee agrees and acknowledges that they are to be furnished solely by, and as the property of, the Licensee. Licensee will prevent any alcoholic beverages from being served to minors under the age of 21 or to any visibly intoxicated persons.

It will be the Licensee's responsibility to have a bartender to monitor and serve all alcohol.

X_____ In the event that someone gets out of hand or sick and there are damages done, Licensees will be responsible for all expenses to repair, clean, or replace any belongings of ***The Woods.***

Licensee agrees to release, indemnify, and hold ***The Woods Bed and Breakfast*** harmless from any and all claims, causes of action, damages, costs, or suits for bodily injuries or property damage arising out of the Licensee's social function, including but not limited to, the furnishing of food and the furnishing of alcoholic beverages.

Signatures _____√,

_____√

Licensees shall furnish to ***The Woods Bed and Breakfast***, no later than ten (10) days before the engagement, a certificate of insurance evidencing bodily injury and property damage liability coverage insuring the event in an amount no less than One Million Dollars (\$1,000,000) per occurrence.

Gratuities: To be billed after the event

\$15.00 per day per room for housekeeper

\$500.00 to be divided among the Woods Bed and Breakfast staff (this does not include catering staff)

A 10% nonrefundable deposit shall be paid at the time this agreement is signed. \$845.00

A 20% nonrefundable deposit shall be paid six months prior to the social function. \$1691.00

The nonrefundable balance shall be paid 45 days prior to the social function. \$5921.00

Licensee's failure to make payments as required shall forfeit Licensee's reservation.

X_____ Licensees give **The Woods** the right to use any pictures on their website

At the signing of the agreement, balance due is \$ _____

45 days prior to function, balance due will be \$ _____

Additional fees to be collected five days prior to function.

DATE _____ LICENSEE _____ ✓

DATE _____ LICENSEE _____ ✓

DATE _____ **The Woods** _____ ✓ ;

Wedding Special

If you are looking for a beautiful setting for your wedding only, we are offering a two hour event from the hours of 11:00 a.m. to 7:00 p.m. This is for your wedding only. We will only furnish the chairs and the setting.

For up to 25 people the cost is \$1000.00

25 to 50 People the cost is \$1500.00

50 to 75 people the cost is \$2000.00

If you want the banquet room, it will be an additional \$600.00 plus setup.